

# CATERING ORDER FORM

Date of Order \_\_\_\_\_

Contact Name \_\_\_\_\_

Business/ Organization \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Catering \_\_\_\_\_

PICK-UP: Time (at restaurant) \_\_\_\_\_

DELIVER: Time and Address \_\_\_\_\_

SET-UP: Time and Location Address \_\_\_\_\_

Comments/ Requests \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Menu Price \_\_\_\_\_

Other Price \_\_\_\_\_

Labor Charge \_\_\_\_\_

Delivery Charge \_\_\_\_\_

**SUBTOTAL** \_\_\_\_\_

Sales Tax \_\_\_\_\_

**TOTAL** \_\_\_\_\_

Deposit \_\_\_\_\_

Balance Due \_\_\_\_\_

Caterings must be confirmed a week before the date of the catering.

A deposit of 30% of the Total price is due at that time.

## Everett & Jones Barbeque - Jack London, LLC

126 Broadway/ Oakland, CA 94607 (Corner of 2nd Street and Broadway)

Fax: (510) 663-8856/ Voice: (510) 663-2350/ : EandJbbq@gmail.com

VISA and Mastercard accepted, No personal checks.